TECHNICAL SKILLS ASSESSMENTS
Technical Operators/Manufacturing Technicians

OVERVIEW
A process has been developed to provide an assessment of basic engineering competencies across a range of skills and knowledge: engineering principles, interpreting engineering drawings, assembly and diagnostic skills. This activity will provide objective assessment data where candidates current technical skills, knowledge and behaviours are required to be assessed for recruitment, development or benchmarking purposes.

PROGRAMME BENEFITS
- The skill assessment service provides an impartial process to benchmark candidate competencies to enable appropriate training and development plans to be implemented.
- Individual candidate assessment reports are generated on completion. These clearly identify current capabilities and highlight areas for development in their skills and knowledge. A group summary report is provided for comparison of individual competences, recognition of whole group capability and indicates potential critical points of weakness.
- MGTS is able to provide support and guidance in establishing a training and development plan if desired.

THE ACTIVITY WILL COVER THE FOLLOWING SEVEN DEVELOPMENT NEEDS ANALYSIS [DNA] ASSESSMENTS:

Theoretical
- DNA 33 - Basic Engineering Principles
- DNA 44 - Tooling Identification Activity
- DNA 45 - Component Identification Exercise

Practical
- DNA 3 - Mechanical Assembly & Build
- DNA 4 - Pneumatic Fault Finding - DNA4 [air faults only]
- DNA 27 - Belt and Chain Alignment
- DNA 35 - Measuring Exercise

LOCATION: MGTS or on-site

DURATION: 1 day

NO. OF DELEGATES: 4 maximum

Please note: A good understanding of the English language is necessary to undertake these assessments.

OUR SERVICE LEVEL COMMITMENT

MGTS will ensure that:

- Your training and assessment programmes are delivered by Tutors highly experienced in the relevant subject matter and your industry.
- The delivery of training and assessment will focus on your training objectives supported by up to date programmes and learning materials.
- Your employees will receive training designed to meet their personal learning needs with additional support where appropriate.
- Training programmes are delivered with your requirements as the focus ensuring total flexibility and on time delivery.
- Your employees benefit from a healthy, safe and secure learning environment ensuring equality of opportunity and diversity of contribution to enhance the learning experience.
- You and your employees are given support to achieve high quality personal learning and successful learning transfer to the workplace.
- The confidentiality of your business development needs is maintained throughout.

BOOKINGS & PAYMENTS

Bookings must be confirmed with either a purchase order or full payment to secure the booking.

New customers will be required to complete a New Customer Account form to open a credit account.

All customers will be invoiced upon booking; our standard payment terms are 30 days unless otherwise agreed in advance for credit account customers and 7 days for non-account customers.

Payment can be made by credit card or BACS/ bank transfer.

CANCELLATION POLICY

Where courses are under subscribed MGTS may cancel or re-arrange a course at their discretion. Customers will be notified no later than 10 working days prior to the planned commencement date.

MGTS accepts customer cancellations or transfers to alternative course dates, without charge up until 7 working days prior to commencement of training.

Cancellations or transfers 1 to 7 working days prior to commencement of training will incur a 50% course fee.

Cancellations with less notice than 1 working day will incur a 100% course fee.

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